

**JOB POSTING**  
**(Internal/External)**

**POSTING NUMBER: 2021- 063**

**POSITION: Full Time, Cleaner**  
2 positions available  
Current Rotation #1: Sunday to Thursday 07:00-15:00  
Current Rotation #2: Sunday to Thursday 07:00-15:00  
Unifor Local 8300 Wage Scale; Group Benefits & RRSPs

**CLOSING DATE:** Send your resume and covering letter, quoting posting number **2021- 063** to [hrrecruitment@sghottawa.com](mailto:hrrecruitment@sghottawa.com) no later than **4:00 p.m.** on **July 22nd, 2021**

**RESPONSIBILITIES**

*The cleaner will be part of a team of cleaners responsible for keeping our buildings in a clean and orderly condition, under the direction of the Manager, Facilities Services. Regular duties include:*

- Sweep, mop, polish, and refinish floors; vacuum and shampoo carpeted areas; dispose of garbage and recycling; clean halls, offices, board rooms, restrooms and lunchrooms; wash walls, windows and upholstered furniture as assigned.
- Clean kitchens and bathrooms; disinfect and polish fixtures and appliances.
- Clean and disinfect elevators.
- Pick up debris and empty trash containers.
- Maintain cleaning equipment.
- Additional duties as required.

**QUALIFICATIONS**

- Minimum of grade 10 required.
- Previous cleaning experience.
- Ability to lift up to 50 pounds (23 kilograms) and operate mechanical cleaning equipment.
- Ability to read text and communicate orally in English.
- Ability to work well with others and to work in the presence of clients.
- Time management skills and the ability to prioritize tasks with minimal supervision.
- Strong attention to detail.

*Please note that you do not need to be trained in the specific program being posted to be a successful candidate. SGH will provide training to candidates when awarded a new position.*

Shepherds of Good Hope is committed to being responsive to the diverse needs of our clients, residents, employees and volunteers, including those with disabilities. Please inform if you require accommodation through the hiring process and we will work with you to meet your needs.